



# Maulana Mazharul Haque Teachers' Training College

## مولانا مظہر الحق ٹیچرز ٹریننگ کالج

Recognised by ERC, NCTE, Bhubaneswar, Affiliated to L.N. Mithila University, Darbhanga

Affiliated to Bihar School Examination Board, Patna



Ref. No. ....

Date .....

### DEFINING ROLE OF TEACHERS DURING INTERNSHIP

To provide the better understanding of the school environment to the students, the institution organises internships in accordance with the prescribed university syllabus. To acquaint the better teaching during internship the institution provides mentor for each school to monitor and guide the activities of the pupil teachers. During this internship exercise the student learn about the various activities that take place at school and gain classroom teaching experience. They also learn how to create a time-table, organise academic and cultural events, maintain documents, complete assessments, and write progress reports. Since counselling and student mentoring are becoming an important part of the school environment, these aspiring teachers are also trained to be the best counsellors and mentors for their students when they begin working. The teacher in charge give feedback to the students about their internship.



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## Office of The Principal

### List of Faculties for School Internship Programme B.Ed. 2<sup>nd</sup> Year (Session: 2020-22)

S. No.	Name of Faculty	Allotted School
1	Dr. Ranjita Kumari	Girls High School, Kashipur Samastipur
2	Mr. Ashok Kumar Akela	Model Inter School, Bahadurpur, Samastipur
3	Mrs. Dilnashin Fatma	Millat Academy, Samastipur
4	Mrs. Pratibha Rai	Girls High School, Ghosh Lane, Samastipur

Sd/-  
Principal

Memo No.: .....

Date: .....

Copy forwarded to:

1. The Chairman, MMHTT College, Samastipur
2. The Secretary, MMHTT College, Samastipur
3. The Director (B.Ed.), MMHTT College, Samastipur
4. The Director (D.El.Ed.), MMHTT College, Samastipur
5. In-Charge/ Store, Concerned Asstt., MMHTT College, Samastipur  
for information and necessary action.

*Alexis*  
Principal  
Maulana Mazharul Haque  
Teachers Training College  
Mathurapur, Samastipur

MATHURAPUR, SAMASTIPUR-848101 (BIHAR) INDIA

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Website : www.mmhttc.com,

Email : mmhttc@gmail.com

**Maulana Mazharul Haque Teachers' Training College**  
**Mathurapur, Samastipur**  
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**EVALUATION PERFORMA RELATED TO INTERNS' PERFORMANCE**

Pupil-Teacher Name: Ajit Kumar.

Session: 2021-23

Name of School: +2 Millat Academy, Samastipur.

Roll No.: 210022

**Instructions:**

Respond humbly to the following statement

0= Very Poor

1= Poor

2= Fair

3= Good

4= Very Good

5= Excellent

**1. Effectiveness in classroom teaching**

STATEMENT	RATING SCALE
Gives lessons using new methods and techniques	0 1 2 3 (4) 5
Gives lessons according to the age of the student	0 1 2 3 4 (5)
Gives lessons using different teaching aids to satisfy students' curiosity	0 1 2 3 4 (5)
Presents the content with different illustrations	0 1 2 3 4 (5)
Behaves in a disciplined manner with students during lesson	0 1 2 (3) 4 5
Evaluates the student through different methods of evaluation	0 1 2 (3) 4 5
Controls the class during teaching	0 1 2 3 (4) 5



## 2. Competency acquired in evaluation process in schools

STATEMENT	RATING SCALE
Uses formative evaluation with the help of variety of tools	0 1 2 3 4 (5)
Uses summative assessments to measure learner's attainment level	0 1 2 3 4 (5)
Uses CCE strategies to evaluate students' performance from time to time	0 1 2 3 4 (5)
Prepares question papers or tests according to students' abilities	0 1 2 (3) 4 5
Provides constructive feedback with suggestions for the improvement	0 1 2 3 (4) 5
Provides immediate feedback	0 1 2 (3) 4 5
Maintains evidence and records of learning performance to communicate progress	0 1 2 3 (4) 5

## 3. Involvement in various activities in schools

STATEMENT	RATING SCALE
Take initiative for organizing various curricular and co-curricular activities	0 1 2 3 (4) 5
Appropriate planning of various curricular and co-curricular activities	0 1 2 3 4 (5)
Effective execution of various curricular and co-curricular activities	0 1 2 3 (4) 5
Assist school teacher in executing various curricular and co-curricular activities	0 1 2 (3) 4 5
Appropriate use of human as well as material resources	0 1 2 3 4 (5)
Perform all kinds of duties as assigned by the authority	0 1 2 3 4 (5)
Prepare reports on various activities	0 1 2 3 (4) 5

#### 4. Regularity, initiative and commitment


STATEMENT	RATING SCALE
Punctuality in the class	0 1 2 3 (4) 5
Regularity in taking classes	0 1 2 3 4 (5)
Take initiative in classroom activities	0 1 2 3 4 (5)
Take initiative in other school activities	0 1 2 3 4 (5)
Encourage students whole-heartly for active participation	0 1 2 (3) 4 5
Commitment towards the school organization	0 1 2 3 (4) 5
Commitment towards teaching profession	0 1 2 3 4 (5)
Commitment towards students	0 1 2 3 (4) 5

#### 5. Extent of job readiness

STATEMENT	RATING SCALE
Understands an institution's culture, values and practices	0 1 2 3 4 (5)
Demonstrates professionalism	0 1 2 3 4 (5)
Takes responsibility	0 1 2 (3) 4 5
Demonstrates integrity & ethical behavior	0 1 2 3 4 (5)
Acts responsibly with others	0 1 2 3 (4) 5
Work collaboratively with others	0 1 2 3 4 (5)
Give ideas for the growth of institution	0 1 2 (3) 4 5
Satisfy students' needs	0 1 2 3 (4) 5

Feedback:

→ He should take more responsibility.  
→ His performance was good.

  
Teacher In-charge

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**EVALUATION PERFORMANCE RELATED TO INTERNS' PERFORMANCE**

Pupil-Teacher Name: Syeda Zaheen Naiyer  
Name of School: +2 Millat Academy, Samastipur

Session: 2021-23  
Roll No.: 210085

**Instructions:**

Respond humbly to the following statement

0= Very Poor

1= Poor

2= Fair

3= Good

4= Very Good

5= Excellent

**1. Effectiveness in classroom teaching**

STATEMENT	RATING SCALE
Gives lessons using new methods and techniques	0 1 2 3 4 (5)
Gives lessons according to the age of the student	0 1 2 3 4 (5)
Gives lessons using different teaching aids to satisfy students' curiosity	0 1 2 3 (4) 5
Presents the content with different illustrations	0 1 2 3 4 (5)
Behaves in a disciplined manner with students during lesson	0 1 2 (3) 4 5
Evaluates the student through different methods of evaluation	0 1 2 3 (4) 5
Controls the class during teaching	0 1 2 3 4 (5)



## 2. Competency acquired in evaluation process in schools

STATEMENT	RATING SCALE
Uses formative evaluation with the help of variety of tools	0 1 2 3 4 <u>5</u>
Uses summative assessments to measure learner's attainment level	0 1 2 <u>3</u> 4 5
Uses CCE strategies to evaluate students' performance from time to time	0 1 2 3 <u>4</u> 5
Prepares question papers or tests according to students' abilities	0 1 2 3 <u>4</u> 5
Provides constructive feedback with suggestions for the improvement	0 1 2 <u>3</u> 4 5
Provides immediate feedback	0 1 <u>2</u> 3 4 5
Maintains evidence and records of learning performance to communicate progress	0 1 2 3 <u>4</u> 5

## 3. Involvement in various activities in schools

STATEMENT	RATING SCALE
Take initiative for organizing various curricular and co-curricular activities	0 1 2 <u>3</u> 4 5
Appropriate planning of various curricular and co-curricular activities	0 1 <u>2</u> 3 4 5
Effective execution of various curricular and co-curricular activities	0 1 2 <u>3</u> 4 5
Assist school teacher in executing various curricular and co-curricular activities	0 1 2 3 <u>4</u> 5
Appropriate use of human as well as material resources	0 1 2 3 <u>4</u> 5
Perform all kinds of duties as assigned by the authority	0 1 2 <u>3</u> 4 5
Prepare reports on various activities	0 1 2 3 <u>4</u> 5

#### 4. Regularity, initiative and commitment

STATEMENT	RATING SCALE
Punctuality in the class	0 1 2 3 4 (5)
Regularity in taking classes	0 1 2 (3) 4 5
Take initiative in classroom activities	0 1 2 3 (4) 5
Take initiative in other school activities	0 1 2 3 (4) 5
Encourage students whole-heartly for active participation	0 1 2 (3) 4 5
Commitment towards the school organization	0 1 2 3 (4) 5
Commitment towards teaching profession	0 1 2 3 4 (5)
Commitment towards students	0 1 2 3 (4) 5

#### 5. Extent of job readiness

STATEMENT	RATING SCALE
Understands an institution's culture, values and practices	0 1 2 3 4 (5)
Demonstrates professionalism	0 1 2 (3) 4 5
Takes responsibility	0 1 2 3 (4) 5
Demonstrates integrity & ethical behavior	0 1 2 3 (4) 5
Acts responsibly with others	0 1 2 3 4 (5)
Work collaboratively with others	0 1 2 3 (4) 5
Give ideas for the growth of institution	0 1 2 3 (4) 5
Satisfy students' needs	0 1 2 3 4 (5)

Feedback:

she should be more responsible.

*Pratibha R.*  
Teacher In-charge



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**EVALUATION PERFORMANCE RELATED TO INTERNS' PERFORMANCE**

Pupil-Teacher Name: NISHA KUMARI

Session: 2021-23

Name of School: Girls H/s Ghash lane, Samastipur

Roll No.: 210018

**Instructions:**

Respond humbly to the following statement

0= Very Poor

1= Poor

2= Fair

3= Good

4= Very Good

5= Excellent

**1. Effectiveness in classroom teaching**

STATEMENT	RATING SCALE
Gives lessons using new methods and techniques	0 1 2 3 4 (5)
Gives lessons according to the age of the student	0 1 2 3 4 (5)
Gives lessons using different teaching aids to satisfy students' curiosity	0 1 2 3 (4) 5
Presents the content with different illustrations	0 1 2 3 4 (5)
Behaves in a disciplined manner with students during lesson	0 1 2 3 4 (5)
Evaluates the student through different methods of evaluation	0 1 2 3 (4) 5
Controls the class during teaching	0 1 2 3 4 (5)

## 2. Competency acquired in evaluation process in schools

STATEMENT	RATING SCALE
Uses formative evaluation with the help of variety of tools	0 1 2 3 (4) 5
Uses summative assessments to measure learner's attainment level	0 1 2 3 4 (5)
Uses CCE strategies to evaluate students' performance from time to time	0 1 2 3 (4) 5
Prepares question papers or tests according to students' abilities	0 1 2 3 4 (5)
Provides constructive feedback with suggestions for the improvement	0 1 2 3 4 (5)
Provides immediate feedback	0 1 2 3 (4) 5
Maintains evidence and records of learning performance to communicate progress	0 1 2 3 4 (5)

## 3. Involvement in various activities in schools

STATEMENT	RATING SCALE
Take initiative for organizing various curricular and co-curricular activities	0 1 2 3 4 (5)
Appropriate planning of various curricular and co-curricular activities	0 1 2 3 (4) 5
Effective execution of various curricular and co-curricular activities	0 1 2 3 4 (5)
Assist school teacher in executing various curricular and co-curricular activities	0 1 2 3 4 (5)
Appropriate use of human as well as material resources	0 1 2 3 (4) 5
Perform all kinds of duties as assigned by the authority	0 1 2 3 4 (5)
Prepare reports on various activities	0 1 2 3 (4) 5

#### 4. Regularity, initiative and commitment

STATEMENT	RATING SCALE
Punctuality in the class	0 1 2 3 4 (5)
Regularity in taking classes	0 1 2 3 4 (5)
Take initiative in classroom activities	0 1 2 3 4 (5)
Take initiative in other school activities	0 1 2 3 (4) 5
Encourage students whole-heartly for active participation	0 1 2 3 4 (5)
Commitment towards the school organization	0 1 2 3 (4) 5
Commitment towards teaching profession	0 1 2 3 4 (5)
Commitment towards students	0 1 2 3 (4) 5

#### 5. Extent of job readiness

STATEMENT	RATING SCALE
Understands an institution's culture, values and practices	0 1 2 3 4 (5)
Demonstrates professionalism	0 1 2 3 4 (5)
Takes responsibility	0 1 2 3 4 (5)
Demonstrates integrity & ethical behavior	0 1 2 3 (4) 5
Acts responsibly with others	0 1 2 3 4 (5)
Work collaboratively with others	0 1 2 3 (4) 5
Give ideas for the growth of institution	0 1 2 3 4 (5)
Satisfy students' needs	0 1 2 3 4 (5)

Feedback:

Very good.

  
Teacher In-charge



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**EVALUATION PERFORMA RELATED TO INTERNS' PERFORMANCE**

Pupil-Teacher Name: Abhishek Kumar Raj

Session: 2021-23

Name of School: S.I.K.S.D. Girls H/S Ghoshlane,  
SAMASTIPUR

Roll No.: 210038

**Instructions:**

Respond humbly to the following statement

0= Very Poor

1= Poor

2= Fair

3= Good

4= Very Good

5= Excellent

**1. Effectiveness in classroom teaching**

STATEMENT	RATING SCALE
Gives lessons using new methods and techniques	0 1 2 3 4 (5)
Gives lessons according to the age of the student	0 1 2 3 4 (5)
Gives lessons using different teaching aids to satisfy students' curiosity	0 1 2 3 4 (5)
Presents the content with different illustrations	0 1 2 3 4 (5)
Behaves in a disciplined manner with students during lesson	0 1 2 3 4 (5)
Evaluates the student through different methods of evaluation	0 1 2 3 (4) 5
Controls the class during teaching	0 1 2 (3) 4 5

## 2. Competency acquired in evaluation process in schools

STATEMENT	RATING SCALE
Uses formative evaluation with the help of variety of tools	0 1 2 3 4 (5)
Uses summative assessments to measure learner's attainment level	0 1 2 3 (4) 5
Uses CCE strategies to evaluate students' performance from time to time	0 1 2 3 4 (5)
Prepares question papers or tests according to students' abilities	0 1 2 3 (4) 5
Provides constructive feedback with suggestions for the improvement	0 1 2 3 4 (5)
Provides immediate feedback	0 1 2 3 4 (5)
Maintains evidence and records of learning performance to communicate progress	0 1 2 3 4 (5)

## 3. Involvement in various activities in schools

STATEMENT	RATING SCALE
Take initiative for organizing various curricular and co-curricular activities	0 1 2 3 4 (5)
Appropriate planning of various curricular and co-curricular activities	0 1 2 3 4 (5)
Effective execution of various curricular and co-curricular activities	0 1 2 3 4 (5)
Assist school teacher in executing various curricular and co-curricular activities	0 1 2 3 (4) 5
Appropriate use of human as well as material resources	0 1 2 3 4 (5)
Perform all kinds of duties as assigned by the authority	0 1 2 3 4 (5)
Prepare reports on various activities	0 1 2 3 4 (5)

#### 4. Regularity, initiative and commitment

STATEMENT	RATING SCALE
Punctuality in the class	0 1 2 3 4 (5)
Regularity in taking classes	0 1 2 3 4 (5)
Take initiative in classroom activities	0 1 2 3 4 (5)
Take initiative in other school activities	0 1 2 3 4 (5)
Encourage students whole-heartly for active participation	0 1 2 3 4 (5)
Commitment towards the school organization	0 1 2 3 4 (5)
Commitment towards teaching profession	0 1 2 3 4 (5)
Commitment towards students	0 1 2 3 4 (5)

#### 5. Extent of job readiness

STATEMENT	RATING SCALE
Understands an institution's culture, values and practices	0 1 2 3 4 (5)
Demonstrates professionalism	0 1 2 3 4 (5)
Takes responsibility	0 1 2 3 4 (5)
Demonstrates integrity & ethical behavior	0 1 2 3 4 (5)
Acts responsibly with others	0 1 2 3 4 (5)
Work collaboratively with others	0 1 2 3 4 (5)
Give ideas for the growth of institution	0 1 2 3 4 (5)
Satisfy students' needs	0 1 2 3 4 (5)

#### Feedback:

Very Good But need to be controls the  
Class during teaching

*Just*

Teacher In-charge



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**EVALUATION PERFORMA RELATED TO INTERNS' PERFORMANCE**

Pupil-Teacher Name: Khushboo Kuman

Session: 2021-23

Name of School: +2 Millat Academy, Samastipur

Roll No.: 210019

**Instructions:**

Respond humbly to the following statement

0= Very Poor

1= Poor

2= Fair

3= Good

4= Very Good

5= Excellent

**1. Effectiveness in classroom teaching**

STATEMENT	RATING SCALE
Gives lessons using new methods and techniques	0 1 2 3 4 (5)
Gives lessons according to the age of the student	0 1 2 3 (4) 5
Gives lessons using different teaching aids to satisfy students' curiosity	0 1 2 3 4 (5)
Presents the content with different illustrations	0 1 2 3 (4) 5
Behaves in a disciplined manner with students during lesson	0 1 2 3 4 (5)
Evaluates the student through different methods of evaluation	0 1 2 3 4 (5)
Controls the class during teaching	0 1 2 3 (4) 5

## 2. Competency acquired in evaluation process in schools

STATEMENT	RATING SCALE
Uses formative evaluation with the help of variety of tools	0 1 2 3 (4) 5
Uses summative assessments to measure learner's attainment level	0 1 2 3 4 (5)
Uses CCE strategies to evaluate students' performance from time to time	0 1 2 3 4 (5)
Prepares question papers or tests according to students' abilities	0 1 2 3 (4) 5
Provides constructive feedback with suggestions for the improvement	0 1 2 3 4 (5)
Provides immediate feedback	0 1 2 3 (4) 5
Maintains evidence and records of learning performance to communicate progress	0 1 2 3 4 (5)

## 3. Involvement in various activities in schools

STATEMENT	RATING SCALE
Take initiative for organizing various curricular and co-curricular activities	0 1 2 3 (4) 5
Appropriate planning of various curricular and co-curricular activities	0 1 2 3 (4) 5
Effective execution of various curricular and co-curricular activities	0 1 2 3 4 (5)
Assist school teacher in executing various curricular and co-curricular activities	0 1 2 3 (4) 5
Appropriate use of human as well as material resources	0 1 2 3 4 (5)
Perform all kinds of duties as assigned by the authority	0 1 2 3 (4) 5
Prepare reports on various activities	0 1 2 3 4 (5)

#### 4. Regularity, initiative and commitment

STATEMENT	RATING SCALE
Punctuality in the class	0 1 2 3 (4) 5
Regularity in taking classes	0 1 2 3 4 (5)
Take initiative in classroom activities	0 1 2 3 4 (5)
Take initiative in other school activities	0 1 2 3 (4) 5
Encourage students whole-heartily for active participation	0 1 2 3 4 (5)
Commitment towards the school organization	0 1 2 3 4 (5)
Commitment towards teaching profession	0 1 2 3 (4) 5
Commitment towards students	0 1 2 3 4 (5)

#### 5. Extent of job readiness

STATEMENT	RATING SCALE
Understands an institution's culture, values and practices	0 1 2 3 (4) 5
Demonstrates professionalism	0 1 2 3 4 (5)
Takes responsibility	0 1 2 3 (4) 5
Demonstrates integrity & ethical behavior	0 1 2 3 4 (5)
Acts responsibly with others	0 1 2 3 4 (5)
Work collaboratively with others	0 1 2 3 (4) 5
Give ideas for the growth of institution	0 1 2 3 4 (5)
Satisfy students' needs	0 1 2 3 4 (5)

Feedback:

- She should take more responsibility.
- Her performance was good.

  
Teacher In-charge